AllenLane

Carbon Reduction Plan.

Supplier name: Allen Lane Limited
Publication date: 30/04/2026

Commitment to achieving Net Zero

Allen Lane is committed to achieving Net Zero emissions by 2050.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2023	
Additional Details relating to the Baseline Emissions calculations.	
Allen Lane have not previously assessed or reported emissions and are using 2023 as their baseline	
Baseline year emissions:	
EMISSIONS	TOTAL (tCO_2e)
Scope 1	Scope 1 is not relevant to Allen Lane as we do not control or own any sources
Scope 2	13.15
Scope 3 (Included Sources)	10.76
Total Emissions	23.91

2024 Emissions Reporting

Reporting Year: 2024	
EMISSIONS	TOTAL (tCO_2e)
Scope 1	Scope 1 is not relevant to Allen Lane as we do not control or own any sources
Scope 2	12.5
Scope 3 (Included Sources)	8.98
Total Emissions	21.53

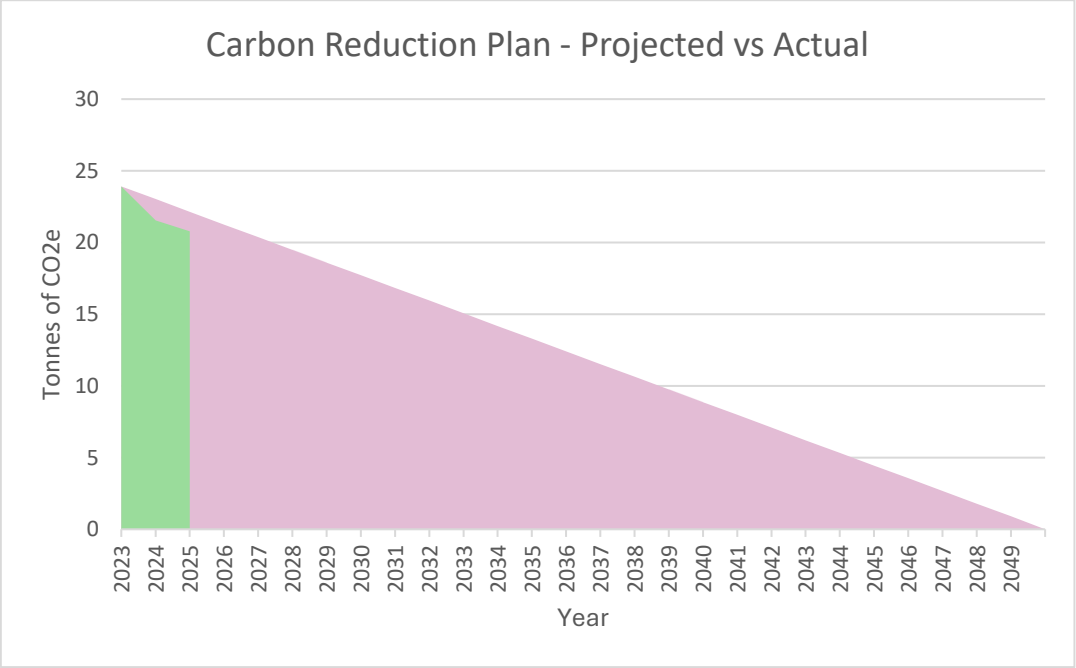
2025 Emissions Reporting

Reporting Year: 2025	
EMISSIONS	TOTAL (tCO_2e)
Scope 1	Scope 1 is not relevant to Allen Lane as we do not control or own any sources
Scope 2	8.17
Scope 3 (Included Sources)	12.60
Total Emissions	20.77

Emissions reduction targets

Our baseline year is 2023 and we project that carbon emissions will decrease over the next five years to 18.60 tCO2e by 2029. This is a reduction of 5.31%

Progress against these targets can be seen in the graph below:



Carbon Reduction Projects

Completed Carbon Reduction Initiatives - The following environmental management measures and projects have been completed or implemented since the 2023 baseline.

Our current carbon reduction initiatives includes:

- **ISO 14001 accreditation** – This demonstrates our adherence to international environmental standards and shows how we effectively manage these requirements. We continuously set objectives and goals to reduce our environmental impact. This includes carbon management and how we can reduce our carbon emissions.
- **Office lighting:** We have implemented motion sensor lighting to reduce energy consumption by ensuring lights are only on when required.
- **LED lights:** Replaced traditional lighting with energy-efficient LED lights
- **Zip Hydro Tap installed:** Implemented a Zip Hydro Tap to provide instant filtered boiling and chilled water. This limits the need to use single-use plastic bottles and therefore minimising plastic waste.
- **Stationary –** All departments have transitioned to using recycled paper and notepads to support recycling initiatives**.** Utilising bamboo products where available to further reduce our environmental impact.

- **Waste management procedures –** Established correct waste management procedures to ensure proper recycling and disposal of waste to minimise landfill contribution. For IT disposal we use Green IT Disposal who are a supplier that is 14001 accredited and this ensures our equipment is recycling and disposed of correctly.
- **CBRE**, our real estate provider, prioritises environmental sustainability. CBRE drive sustainable real estate practices and align to the UN Sustainable Development Goals, specifically Goal 7 (Affordable and Clean energy), 11 (Sustainable Cities and Communities), and 13 (Climate Action). They have a Net Zero Carbon goal for their UK and Ireland business by 2030. As part of this commitment, they actively seek to enhance operation and resource efficiency by adopting more sustainable solutions. For example, they have implemented a sustainable energy supplier at the Allen Lane offices.
- **Travel –** We are based in close proximity to our clients and encourage employees to walk to reduce our carbon footprint
- **Internal and external audits –** We are audited on our environmental practices through internal audits and externally audits processes
- **Events –** Our marketing materials used for external events are eco-friendly and reusable.
- **Environmental awareness training** – All employees complete annual environmental awareness training to develop their understanding of environmental sustainability

In the future we hope to implement further measures such as:

- **Continuation of certification of 14001** – Maintain accreditation and ensure ongoing compliance to the 14001 standard.
- **Develop and implement current and new environmental objectives** – Regularly set and renew our environmental objectives to drive ongoing improvements.
- **Environmental legislation-** Ensure adherence to all relevant environmental laws and regulations
- **Annual Policy Review** – Ensure all of our policies are reviewed annually to remain up to date and effective
- **Lower energy consumption lighting** – Invest further in lighting technologies that reduce energy consumption.
- **Renewable energy supplier** – Transition to energy suppliers that use renewable energy resources.
- **Environmental awareness training** – All employees to continue to complete environmental awareness training to develop their understanding of environmental sustainability.
- **Increase use of recycled material** – Expand the use of recycled material to all office supplies.
- **Supplier Management** – New suppliers are required to prioritise environmental sustainability and require to be accredited in 14001.
- **Offsetting schemes** – Invest in certified offset projects such as plating trees and other community base initiatives.

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

This Carbon Reduction Plan has been reviewed and signed off by the CEO (or equivalent management body)

Signed

Tessa Addison, Operations Director

Date: 30/04/2025